

About API Outsourcing

API Outsourcing Inc. is a leading outsourcing provider of state-of-the-art document management, billing and accounts payable automation solutions. By transforming manual, paper-dependent billing and payable processes through our proprietary imaging, printing and workflow systems, clients are able to minimize the labor-intensive work associated with back office processing. Clients have more time to focus on their core business. Benefits include reduced processing costs of 30-60%, increased business intelligence, and improved vendor relationships API Outsourcing currently processes millions of transactions annually and uses Six Sigma Techniques for high quality, consistent service.



We increase:

- Security
- Accuracy
- Peace of Mind

~All while reducing back office costs and improve your companies AP system substantially! ~

apioutsourcing

Take Control of your Back Office!

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Pre-Print Processing

 We can help!



Take advantage of the latest billing technology & still do your own print & mail!

If You Currently Do Your Own Billing

- If you do Print & Mail
 - You may be unable to:
 - Incorporate support documents
 - E-mail, EDI & fax bills
 - Utilize dynamic messaging
 - Provide a customer portal
 - Get access to a PDF of each bill

~We have the solution for you~

You Can Continue to Perform Print & Mail In-house & Outsource the Other Processes to API!

- Avoid investing in software & programmers
- Avoid 12-18 months of in-house development to complete implementation

Have It Your Way and Protect Your Current Investment & Staff

- Keep your current operation
- Send all files to API
- API processes them & sends them back to you for print & mail
- API provides the electronic archive for both files & images



API Major Process Components

- Processing of all print files
 - You continue to do all your print & mail
- Program & set-up
- Manage File Transfer (MFT)

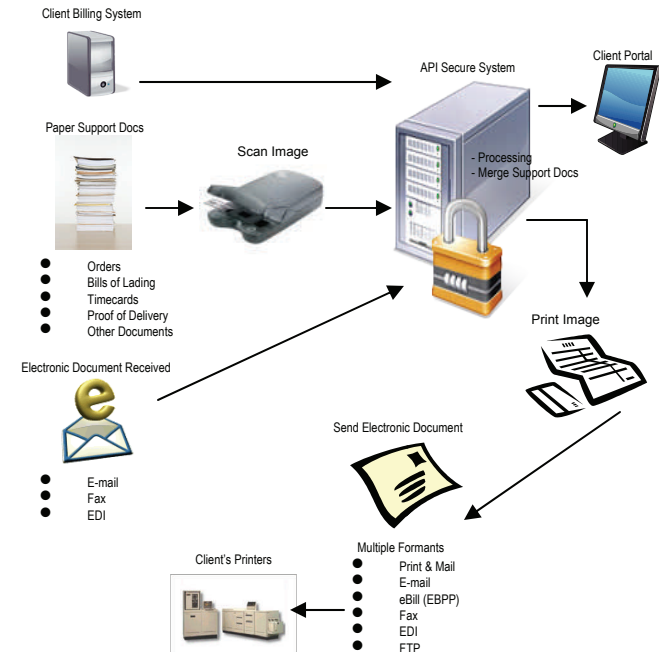
Options

- Capture & save PDF of the bill & store in full color
- Capture support documents via scan, index & E-mail
 - Documents such as freight bills, delivery receipts, time sheets, work orders, etc.
- Merge support documents into your bills
- E-mail bill to clients with links to support documents
- Dynamic Marketing Communications (DMC)
 - Personalize messaging
- Remote Messaging Capability-
 - Ability to insert custom message into bills
- Electronic Bill Payment & Presentment (EBPP)
- CASS Certification

Benefits

- Reduce processing, storage & delivery costs
- Linked bills & support document
- Reduce disputes & client issues
- Improve customer & other relationships
- Reduction & enhance IT resources
- Accomplish programming more quickly
- Provide multiple billing outputs
- Provide real-time overflow capacity
- Change requests done faster
- Use of API's resources & capabilities
- Storage options

API Process



- Convert all paper, fax, EDI & E-mail to PDF
- Retrieve secure PDF file via Internet Browser
- Easy & efficient instant access to document images to resolve issues & to complete actions
- Consistent & effective audit trail for SOX compliance
- Option to match & link lockbox information automatically to sent invoices
- Portal to view invoices & support documents